Leavenworth Public Library
Technology Plan 2018-2020

2018

GOALS **CONTINUOUSLY MAINTAIN THE QUALITY OF OUR PUBLIC AND STAFF WORKSTATIONS**

Objective 1: Annual review of current workstations
Objective 2: Replace workstations that are 5 years old
Objective 3: Replace monitors and other peripherals as needed based on age, user needs and cost of operation

USE TECHNOLOGY TO PROMOTE LIBRARY MATERIALS

Objective 1: Purchase "Raspberry Pie" device for wireless access/control of televisions we own
Objective 2: Run power/data line to location in Adult new material and CD areas
Objective 3: Train staff on developing digital promotional/marketing displays
Objective 4: Run displays on televisions

IDENTIFY AND ACQUIRE NEW ROOM RESERVATION SOFTWARE

Objective 1: Identify vendors
Objective 2: Conduct software trials
Objective 3: Purchase product if financially feasible, if not, budget for 2019
Objective 4: Train staff

EXPLORE OPTIONS FOR REPLACING ALL PHOTOCOPIERS

Objective 1: Identify desired functions
Objective 2: Solicit proposals from vendors
Objective 3: Communicate selected equipment to Foundation for a 2018/19 fundraising target

2019

GOALS **REPLACE ALL PHOTOCOPIERS**

Objective 1: Purchase, install and train on new equipment

EXPLORE OPTIONS FOR PROGRAM REGISTRATION/TRACKING SOFTWARE

Objective 1: Review existing Koha "club" option
Objective 2: Identify other vendors
Objective 3: Conduct software trials
Objective 4: Purchase product if financially feasible, if not, budget for 2019
Objective 5: Train staff

EXPLORE OPTIONS FOR WEBSITE CALENDAR SOFTWARE

Objective 1: Determine what software is compatible with current webhost software
Objective 2: Conduct software trials
Objective 3: Purchase product if financially feasible, if not, budget for 2020
Objective 4: Train staff

2020
GOALS **UPGRADE AUDIOVISUAL EQUIPMENT IN BOARD ROOM**

Objective 1: Determine what TV/sound technology provides best service at best price
Objective 2: Run power/data line to proper location Board Room
Objective 3: Install equipment and train staff

2020
GOALS **IMPROVE EFFICIENCY OF MEDIA CIRCULATION**

Objective 1: Analyze size/nature of collection and 2021-25 growth
Objective 2: Project shelving needs
Objective 3: Determine space needs
Objective 4: Explore supply/material options and products
Objective 5: Explore technical and non-technical solutions
Objective 5: Interior alteration plan to City of Leavenworth

MIGRATE WEB SOFTWARE TO NEW PLATFORM

Objective 1: Consult with web host
Objective 2: Conduct software trials
Objective 3: Purchase product if financially feasible, if not, budget for 2020
Objective 4: Train staff