

Basehor Community Library Technology Plan 2014-2015

Presented to Library Board November 14, 2013

Goal statement:

Annually review the current state, anticipated future needs, and costs for Internet access and telecommunications. Continue to provide high speed direct access to the Internet.

Steps required to implement goal:

- The bandwidth needed to provide wireless service may become an issue in the future. We should conduct at least one survey of our wireless patrons in 2014 to determine if our service is adequate.
 - Upgraded Patron Internet to Wow Business Ultimate July 1, 2014
 - Continued Wow Service Level B PON

Budget required for implementing and maintaining goal: \$8,000.00

Goal statement:

Assess the condition and number of public computers on an ongoing basis. Trends point towards tablets for personal use, but PC continues for business use. Windows 7 will continue to be standard for 2014, although Windows 8 may become useful or will be replaced. Touchscreens are becoming more popular.

Steps required to implement goal:

- In 2013, we purchased an all-in-one PC with touchscreen, with Windows 7 and the option to upgrade to Windows 8. Cost \$1,024.42. DONE
- Replace five patron computers with similar machine in 2014. Install Office 2013 on new computers.
 - Purchased two 10/2014
- Assess market and patron needs in 2015 for tablets or continued replacement of PC's

Budget required for implementing and maintaining goal: \$11,000.00

Goal statement:

Library staff uses computers extensively to serve the public and complete in-house office and marketing tasks. New computers and software upgrades will be purchased as needed and staff members trained so they may fulfill their job duties satisfactorily.

Steps required to implement goal:

- Continue to offer staff training and continuing education
 - Continuing bi-monthly technology learning in teams
- Upgrade to Office 2013 if deemed feasible
 - Continuing

Budget required for implementing and maintaining goal: \$1,500.00

Goal statement:

Maintain maintenance agreements for 3M and Envisionware software and security software licenses. Contract with computer technician for network maintenance and computer troubleshooting.

Steps required to implement goal:

- Renew yearly contract with Envisionware and yearly licenses with Faronics and ESET. Contract with 3M will be renewed in 2015

Budget required for implementing and maintaining goal: \$12,000.00

Goal statement: The library will provide patrons with the capability to easily access resources available beyond its physical walls through membership in the NExpress Shared Catalog and a statewide and intra-statewide courier service.

Budget required for implementing and maintaining goal: \$7,500.00

Goal statement:

Our library website is our online helpdesk. Security of the website continues to be a concern. Currently, our website is hosted by KLOW (Kansas Libraries On the Web), which is managed by NEKLS.

Steps required to implement goal:

- The site may need to be moved to another host.
 - This concern seems to be solved

Budget required for implementing and maintaining goal: \$500.00

Additional goals 2015 – Presented to Library Board December, 2014

Goal statement:

Our 3M self-check computers have reached end of life, or no longer connect efficiently with Koha software. Required replacement of PC's and monitors.

Budget required for implementing and maintaining goal: \$7,500

Goal statement:

Patrons are increasing use of wireless Internet both inside and outside the building. Our current configuration does not allow us to monitor or regulate wireless usage; we want to be able to manage our wireless more effectively.

Steps required to implement goal:

- New e-rate regulations allow for discount on internal hardware installation such as Cisco Meraki Access Points and Cloud Management. E-rate Solutions has filed a 470 for us.

Budget required for implementing and maintaining goal: \$2,500

Computer Inventory February 2015

Item Name	OS	Model	Type		Date Updated	Date Acquired
Adult01	MacOS 10.6.3	iMac	All-in-one	W875292SX85	4/15/2014	11/5/2007
Adult02	Windows 7	Optiplex 755	Workstation	7479GF1	10/4/2011	11/5/2007
Adult03	Windows 7	Optiplex 755	Workstation	9479GF1	10/4/2011	11/5/2007
Adult04	Windows 7	Optiplex 390	Workstation	6479GF1	10/4/2011	11/5/2007
Adult05	Windows 7	Optiplex 390	Workstation	30DM6V1	10/4/2011	11/5/2007
Adult06	Windows 7	Optiplex 390	Workstation	30DM6V1	10/4/2011	11/5/2007
Adult07	Windows 7	Optiplex 390	Workstation	30DN6V1	10/4/2011	11/5/2007
Adult08	Windows 7	Optiplex 390	Workstation	30DL6V1	10/4/2011	11/17/2010
Adult09	Windows 7	Optiplex 755	Workstation	HF79GF1	4/15/2014	11/5/2007
Adult10	Windows 7	Optiplex 755	Workstation	7379GF1	10/4/2011	11/5/2007
Adult11	Windows 7	Optiplex 755	Workstation	7629GF1	10/4/2011	11/5/2007
Adult12	Windows 7	Optiplex 755	Workstation	B629GF1	10/4/2011	11/5/2007
Adult13	Windows 7	Optiplex 755	Workstation	B379GF1	10/4/2011	11/5/2007
Adult14	Windows 7	Optiplex 755	Workstation	4479GF1	10/4/2011	11/5/2007
Adult15	Windows 7	Optiplex 755	Workstation	F479GF1	10/4/2011	6/16/2009
Adult16	Windows 7	Optiplex 755	Workstation	B479GF1	10/4/2011	11/5/2007
Child02	MacOS 10.6.3	iMac	All-in-one	W8838221ZE2	4/15/2014	11/5/2007
Child03	Windows 7	Optiplex 755	Workstation	2479GF1	10/4/2011	12/9/2008
Child04	Windows 7	Optiplex 755	Workstation	201N3J1	10/4/2011	12/9/2008
Child05	Windows 7	Optiplex 755	Workstation	101N3J1	10/4/2011	12/9/2008
Child06	Windows 7	Optiplex 755	Workstation	401N3J1	10/4/2011	12/9/2008
Child07	MacOS 10.6.3	iMac	All-in-one	W8752A83X85	4/15/2014	11/5/2007
Child08	MacOS 10.6.3	iMac	All-in-one	W88427QDZE2	4/15/2014	11/5/2007
ELS01	Windows XP	Optiplex 760	AWE Workstation	7F6LPL1		12/9/2008
ELS02	Windows XP	Optiplex 760	AWE Workstation	7F5MPL1		12/9/2008
ELS03	Windows XP	Optiplex 760	AWE Workstation	CKQPP1		12/9/2008
ELS04	Windows XP	Optiplex 760	AWE Workstation	7F6MPL1		12/9/2008
ELS05	Windows 7	Asus	AWE Touchscreen			8/13/2013
PATRONLAP01	Windows 7	Lenovo ThinkPad	Laptop	MP-0AE6C		6/30/2012
PATRONLAP02	Windows 7	Lenovo ThinkPad	Laptop	MP-09RH9		7/1/2012
Teen01	MacOS 10.6.3	iMac	All-in-one	W87529M0X85	4/15/2014	11/5/2007
Teen02	MacOS 10.6.3	iMac	All-in-one	W875296RX85	4/15/2014	11/5/2007
Teen03	Windows 7	Optiplex 755	Workstation	F629GF1	10/4/2011	11/5/2007
Teen04	Windows 7	Optiplex 755	Workstation	9379GF1	10/4/2011	11/5/2007
Teen05	MacOS 10.6.3	iMac	All-in-one	W87529J4X85	4/15/2014	11/5/2007
Teen06	Windows 7	Optiplex 755	Workstation	4379GF1	10/4/2011	11/5/2007
Teen07	Windows 7	Optiplex 755	Workstation	C479GF1	10/4/2011	11/5/2007
Teen08	MacOS 10.6.3	iMac	All-in-one	W8752A7UX85	4/15/2014	11/5/2007
OPAC 1	Windows 7/8	Acer Veriton	All-in-one	DQVK6AA002413041D53000		10/15/2014
OPAC 2	Windows 7/8	Acer Veriton	All-in-one	DQVK6AA0024130420D53000		10/14/2014

Computer Inventory February 2015