

Delaware Township Library Hotspot Policy

The Delaware Township Library is pleased to loan free Mobile Wi-Fi Hotspots to resident card holders to increase their access to the Internet and the library's many digital resources. A mobile Wi-Fi Hotspot is a small device you can use to connect a wireless enabled device, such as a laptop, smartphone or tablet to the Internet. Hotspots are portable and you can connect several devices to the Internet anywhere service is covered by the Verizon LTE network within the United States.

Eligibility & Loan Period

The Delaware Township Library lends hotspots to resident card holders ages eighteen (18) and older with library cards in good standing. The loan limit is one (1) hotspot device per household at any given time. The lending period is four days. Reservations are allowed if all hotspots are currently on loan.

Checkout, Returns, & Lost/Damage Fines

To borrow a hotspot, a patron must present their library card and ID to the library staff in person. Once a hotspot is checked out to a patron, it becomes the responsibility of that patron. Any changes in condition or content while in the patron's care will be the patron's responsibility. The patron is responsible for damage, loss, theft and/or international roaming charges accrued due to data usage outside of the United States. If any technical problems are encountered, patrons should return the device immediately to the library.

Hotspots **MUST** be returned to a staff member at the Delaware Township Library Circulation Desk and **may NOT** be returned in the book drop. A \$10 fee will be assessed if a hotspot is returned in the book drop. An overdue charge of \$25.00 per day up to the replacement cost of \$250.00 will be charged for a hotspot that is not returned. Patrons are responsible for replacement costs if the hotspot or any parts are lost, stolen, damaged or not returned. Repeated late returns will result in the loss of hotspot borrowing privileges.

Internet, Device, & Information Use/Misuse

The Delaware Township Library is not responsible for any liability, damages or expense resulting from the use or misuse of the hotspot device, connection of the device to other electronic devices or data loss resulting from the use of device and/or connection to the Internet. Wireless security is not implied. The user acknowledges and accepts all risks associated with the use of the wireless data device. There is no warranty, express or otherwise.

The Delaware Township Library is not responsible for any information a user accesses and encounters using a hotspot or any actions a user takes while online. Using the hotspot to access any online content determined to be illegal or obscene according to federal, state or municipal law will result in the revocation of hotspot borrowing privileges and potentially criminal prosecution. The user will not tamper with the hotspot (hardware and software) or attempt to

open, repair or modify the hotspot in any way. If the user attempts to do so, it will result in a charge of \$250.00 dollars for replacement costs and loss of hotspot privileges.

Privacy Terms

User Internet usage is not tracked by the Library or the Internet service provider. The Library does not have access to or collect specific usage data. The Library does not provide patron information to the service provider. The only data the Library collects about the hotspots are the following:

- anonymous circulation data related to the number of checkouts of each device

The Library and the Internet service provider do not monitor or track the websites that a user visits or the information a user enters and/or submits online (i.e. user names, passwords, credit card information, etc.).

Adopted

11/03/2021

Delaware Township Library

Wi-Fi Hotspot Agreement

The Delaware Township Library provides access to Wi-Fi hotspot devices to library card holders in good standing. These devices allow patrons to access wireless internet at home or on the go. Parents/guardians are responsible for monitoring what their children access while using the hotspots.

By signing below, I understand that I am responsible for what my child accesses on the Internet while using the hotspot. If the hotspot is not returned or is returned damaged or missing accessories, a \$250 replacement fee will be charged. Each hotspot can be checked out for a maximum of four days and must be returned to the circulation desk. If hotspot is returned via the book drop a fee of 10.00 will be assessed to the patrons account.

Use of a library hotspot is subject to the terms and conditions set forth in this checkout agreement, and by checking out the hotspot, you have agreed to the following:

- I understand that the hotspot can only be checked out by a Delaware Township Library card holder in good standing. Only 1 hotspot may be checked out at a time per household/address.
- I understand that the hotspot can be checked out for 4 days. The hotspot must be returned to the library by the due date with all included accessories. If the hotspot is not returned within 24 hours of the due date, the Wi-Fi service will be disconnected and the hotspot will no longer be usable, further Failure to return the device on time will result \$25.00 dollar per day charge up to the full \$250.00 replacement cost. The library reserves the right to refuse checkout to patrons who abuse the hotspots or repeatedly return them late.
- I understand that the hotspot runs on the Verizon network and that the speed and availability of the Wi-Fi connection will be dependent on the service area of Verizon's towers. Service connection is not guaranteed in all areas.
- I understand that the hotspot may NOT be returned in the book drop; it must be returned to the circulation desk. **DO NOT LEAVE THE HOTSPOT IN YOUR CAR OR IN EXTREME HEAT OR COLD.** If I do not return the hotspot to the library in good working condition with all included accessories, I will be charged a

replacement cost of \$250.

- I understand that my use of the hotspot is subject to Verizon's Acceptable Use Policy, Privacy Policy and Terms of Use, as well as the library's Patron Internet Use Policy.
- I understand that the library is not responsible for any files, data, or personal information accessed, transmitted, lost or damaged while accessing the Internet via the hotspot.

Patron Name: _____

Library Card #: _____

Birthdate: _____ / _____ / _____

Email: _____

Phone # _____

Date: _____ / _____ / _____

Hotspot # _____ Due Date _____

Staff Use Only:

Check Out: Please check to ensure that all pieces of equipment are present at the time of checkout.

___ Hotspot ___ Charging cable (Cord and plug) ___ Carrying Case
___ Instructions Staff Initials ___ Date ___

Check In: Please check to ensure that all pieces of equipment are present at the time of check in.

___ Hotspot ___ Charging cable (Cord and plug) ___ Carrying Case
___ Instructions Staff Initials ___ Date ___