**Wetmore Public Library**

**Orientations New Trustees**

All new library trustees will participate in a formal orientation upon appointment to the library Board.

**New Trustees Orientation will consist of but not limited to:**

* Meeting the staff/ library board
* Tour of the facility
* Review of the Libraries current Policies
* Review the current mission statement of the library
* Statutory Power/Duties of the Library Board
* Board Meetings
* Kansas Open Meeting/Open Record Requirements
* What are the Responsibilities/Roles of the Board
* What are the Responsibilities/Roles of the Director
* Conflict of Interest
* Key Planning/Goal Documents
* Sign Annual Affirmation of Service

All new trustees will be given a welcome letter and a list of all current board members and positions held upon appointment.

Approved by the Board of Trustees on 01/20/2021