**Paola Free Library**

**Technology Plan 1/1/2019-12/31/2021**

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**A. Vision Statement**

The citizens of urban and rural Paola, Kansas will regard the Paola Free Library as a highly valued community resource that affects their lives in a positive way.

**B. Mission Statement**

Paola Free Library is committed to providing free access to information, materials, and services in order to stimulate ideas, advance knowledge, and enhance the quality of life.

**C. Technology Inventory—Current and Projected**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Inventory Category** | **Current Count** | **Projected – 12/31/2019** | **Projected 12/31/2020** | **Projected – 12/31/2021** |
|  |  |  |  |  |
| **Networks** | 2 | 2 | 2 | 2 |
|  | Patron & Staff | Patron & Staff | Patron & Staff | Patron & Staff |
|  |  |  |  |  |
| **Computers--Desktop** | 9 Staff; 8 Public (adults) | 9 staff; 8 Public (adults) | 9 staff; 8 Public (adults) | 9 staff; 8 Public (adults) |
| **Computers—Laptops** | 6 Training, 4 public, 8 Spare | 6 Training, 4 public, 8 Spare | 6 Training, 4 public, 8 Spare | 6 Training, 4 public, 8 Spare |
| **Computers—Children** | 1 YA, 5 Jr, 4 Children (2AWE) | 1 YA, 5 Jr, 4 Children (2AWE) | 1 YA, 5 Jr, 4 Children (2AWE) | 1 YA, 5 Jr, 4 Children (2AWE) |
|  |  |  |  |  |
| **i-Pads** | 10 | 10 | 10 | 10 |
|  |  |  |  |  |
| **Internet Connections** | 2 | 2 | 2 | 2 |
|  |  |  |  |  |
| **Printers** | 10 regular; 4 receipt;  1 3-D | 10 regular; 4 receipt;  1 3-D | 10 regular; 4 receipt;  1 3-D | 10 regular; 4 receipt;  1 3-D |
| **Scanners** | A function of our copier | 1 | 1 | 1 |
| **Copiers** | 1 | 1 | 1 | 1 (will replace existing with newer model—leased) |
| **Fax** | A function of our copier | 1 | 1 | 1 |
|  |  |  |  |  |
| **Telecommunications** | 5 lines: 3 regular; 1 fax; 1 elevator. Because of City’s trunk line, we are able to have 8 regular phone extensions | 5 lines: 3 regular; 1 fax; 1 elevator.  8 phone extensions for staff | 5 lines: 3 regular; 1 fax; 1 elevator.  8 phone extensions for staff | New phone system  At least 5 lines with at least 8 phone extensions for staff |
|  |  |  |  |  |
| **Database Subscriptions—we subscribe** | 3 | 4  Will consider a magazine database | 4  Will consider downloadable audio/video separate from one offered by State Library | 5 |
| Next Circulation |  |  |  |  |
| BooksinPrint online |  |  |  |  |
| A to Z Databases |  |  |  |  |
|  |  |  |  |  |
| **Databases—Provided by State Library / NEKLS** | 55-60 |  |  |  |
| NoveList |  |  |  |  |
| Heritage Quest |  |  |  |  |
| Britannica |  |  |  |  |
| Merriam-Webster |  |  |  |  |
| Mango Languages |  |  |  |  |
| Auto Repair |  |  |  |  |
| Business, Genealogy,  History, General  Research for adults  and children, etc. |  |  |  |  |

**D. Goals and Objectives**

**2019**

**Goal: The Library will see that the Technology Consultant and 2 other staff members are trained in using our 3D printer**

* Objective: Be able to offer continuous 3D printer services regardless of whether the Technology Consultant is onsite.
* Activity: Schedule training by our Technology Consultant for 2 other staff members.

**Goal: Between 01/01/2019 and 12/31/2019 the Library will replace any computers that are 3 or more years old.**

* Objective: to maintain a program of retiring older computers and replacing them, a few a year, in order to assure that not all laptops and their software will become too outdated at the same time

**2020**

**Goal: Between 01/01/2020 and 12/31/2020 the Library will replace any computers that are 3 or more years old.**

* Objective: to maintain a program of retiring older computers and replacing them, a few a year, in order to assure that not all desktops and their software will become too outdated at the same time

**2021**

**Goal: Between 01/01/2021 and 12/31/2021 the Library will replace any computers that are 3 or more years old.**

* Objective: to maintain a program of retiring older computers and replacing them, a few a year, in order to assure that not all desktops and their software will become too outdated at the same time